

OGDEN MUNICIPAL UTILITIES

OGDEN MUNICIPAL UTILITIES July 19, 2017 7:02AM

The regular meeting of the Board of Trustees was held on the above date. Present: Chairperson, Donna Sloan-Christensen, Richard Smith, Cy Hornberg Supt. Brandon Craighton, Administrative Assistant Linda Sunstrom.

Approval of Regular Board Meeting, Special Board Meeting, Additions and Approval of Agenda, and Payment of Bills: Sloan-Christensen moved to approve the June 21, 2017 Regular Meeting minutes, Additions and approval of the Agenda, and the Payment of the Bills. Hornberg seconded. Ayes: Sloan-Christensen, Smith, Hornberg. Nays: None

Approval of Credit Card Statement: Smith made the motion to approve the credit card statement, Hornberg seconded. Ayes: Sloan-Christensen, Smith, Hornberg. Nays: None

General Ledger Report: Viewed and discussed the recap of cash on hand as of July 19, 2017.

Building Repairs: Craighton updated the Board members.

Request From Ogden Community Theatre: Smith moved to sponsor funding of \$250.00 to the Ogden Community Theatre using it as a safety promotion of Iowa One Call. Sloan-Christensen seconded. Ayes: Sloan-Christensen, Smith, Hornberg. Nays: None

Revolving Loan Fund: Hornberg approved loan as presented by loan review committee adding a one percent Administrative fee on unpaid balances on anniversary date of loan. Smith seconded. Ayes: Sloan-Christensen, Smith, Hornberg. Nays: None

Board Member New Business: The next regular board meeting is scheduled on August 16, 2017 at

7:00 a.m.

Board went into closed session at 8:12 a.m., into open session at 9:40 a.m.

Adjourn: Motion by Sloan-Christensen, second by Smith to adjourn the meeting at 9:44AM. Ayes: Sloan-Christensen, Smith, Hornberg. Nays: None.

DONNA SLOAN-CHRISTENSEN, CHAIRPERSON
BRANDON CRAIGHTON, SUPT.

CLAIMS FOR JUNE 22 THRU JULY 19, 2017

A&M LAUNDRY, INC.
SUPPLIES \$126.24
ACCESS SYSTEMS
COMPUTERS..... \$307.06
AIRGAS USA, LLC
SUPPLIES \$112.42
BLACK HILLS ENERGY
UTILITIES \$392.17
BOONE RENTAL
RENTALS \$235.00
BRANDON CRAIGHTON
MILEAGE \$81.86
CITY OF OGDEN
STREET LIGHTS \$1,985.15
CLARK'S FOOD MART
SUPPLIES \$57.42
DEARBORN NATIONAL LIFE
INSURANCE
LIFE INSURANCE \$262.50
DITCH WITCH, MATERIAL.. \$88.35
ETS CORPORATION
SERVICES \$78.75
IA PUBLIC EMPLOYER RETIREMENT, PAYROLL..... \$6,787.35
INTERNAL REVENUE SERVICE
PAYROLL \$8,914.90
INTERSTATE BATTERIES
SUPPLIES \$27.00
IOWA DEPT OF REV&FIN/SALES
TAX, SALES TAX \$8,757.00
IOWA WATER MANAGEMENT
CORP. LABOR..... \$438.00
JEFF GORMAN, TRUCK REPAIR
/LABOR..... \$1,497.11

KATHY WEBER
UNIFORMS \$41.33
KRIZ DAVIS COMPANY
MATERIAL \$5,971.20
LINDA SUNSTROM
UNIFORMS \$70.60
MARY MULLIN, LABOR \$80.00
MID-AMERICA PUBLISHING
CORP. LEGALS \$117.76
OFFICE CASH, MOWER FUEL/
POSTAGE \$16.49
OGDEN FARM & FEED CENTER
RENTALS/TOOLS \$272.63
OGDEN TELEPHONE COMPANY
SERVICES \$357.65
PAYROLL, PAYROLL \$21,829.30
PEOPLES CLOTHING STORE
UNIFORMS \$730.00
PEOPLES TRUST & SAVINGS
BANK, LOAN/EL
IMPROVEMENT \$12,555.17
PEOPLES TRUST & SAVINGS
BANK VISA, FUEL..... \$29.86
POSTMASTER, POSTAGE \$335.07
R&W POWER, MOWER.. \$4,349.00
RAY & TIFFANY AUCKER
ENERGY EFF. REBATE . \$300.00
REFUND ON ACCOUNT
REFUND ON ACCOUNT \$80.79
RESALE POWER GROUP OF IA.
PURCHASED
POWER \$76,720.14
SAFETY-KLEEN SYSTEMS, INC.
MATERIAL \$75.00
STRAUSS LOCK COMPANY
SECURITY \$111.30
STUART C IRBY
MATERIAL \$303.88
TREASURER STATE OF IOWA
PAYROLL \$2,301.00
UNUM LIFE INSURANCE COMPANY, DISABILITY
INSURANCE \$426.60
VAN WERT INC.
MATERIAL \$139.10
VERMEER SALES AND SERVICE
INC., RENTAL..... \$4,173.00
WELLMARK BC/BS OF IOWA
HEALTH

INSURANCE..... \$15,017.08
**TOTAL ELECTRIC
DEPARTMENT\$176,552.23**
ACCESS SYSTEMS
COMPUTERS \$307.06
BLACK HILLS ENERGY
UTILITIES \$41.48
BOONE COUNTY HOSPITAL
TESTING \$141.48
CENTURY LINK
SERVICES \$54.61
CITY OF OGDEN
FUEL/SEWER..... \$1,066.74
HAWKINS WATER TREATMENT
CHEMICALS \$2,449.50
IOWA ONE CALL
SERVICE \$61.30
JEFF GORMAN, TRUCK
REPAIR/LABOR..... \$1,497.11
MIDLAND POWER COOPERATIVE
UTILITIES \$206.06
NATIONAL WASH AUTHORITY,
LLC, LABOR (WATER
TOWER) \$5,395.00
OGDEN FARM & FEED CENTER
RENTALS/MATERIAL ... \$121.73
QUILL CORPORATION
SUPPLIES \$96.86
SALTECH SYSTEMS
WEBSITE HOSTING..... \$29.95
STATE HYGIENIC LABORATORY
TESTING \$25.00
STRAUSS LOCK COMPANY
SECURITY \$30.95
TOM WALTERS COMPANY
LABOR \$55.00
U.S. CELLULAR
TELEPHONE SERVICE .. \$54.54
UNITED PARCEL SERVICE
LABOR \$74.84
UNITY POINT CLINIC-OCCUPATION, TESTING \$111.00
UTILITY EQUIPMENT CO.
MATERIAL \$813.60
VISION BANK
DEPOSIT SLIPS \$62.47
**TOTAL WATER
DEPARTMENT \$12,696.28**

OGDEN CITY COUNCIL

STATEMENT OF COUNCIL PROCEEDINGS AUGUST 8, 2017

The Ogden City Council met in Regular Session on August 8, 2017 at 7:00 p.m. in the City Hall Council Chambers. Mayor Good presided. Council Members present were Ohlson, Reimers, Anderson and Liston. City staff present were Administrator Clausen, Clerk Elbert, Police Chief Bailey, Sewer Superintendent Thede and Street Superintendent Buzzell. Additional attendees present were five guests.

Liston made a motion, Ohlson seconded, to approve the Regular Meeting minutes of Tuesday, July 11, 2017. Ayes: All present. Motion carried.

Ohlson made a motion, Liston seconded, to approve the July Treasurer's report. Ayes: All present. Motion carried.

FUND	RECEIVED	EXPENDED	TRANSFER IN	TRANSFER OUT	INVESTMENTS
001-GENERAL FUND	21,931.32	87,200.74	--	--	50,000.00
110-ROAD USE TAX	26,481.61	10,603.91	--	--	--
112-TRUST & AGENCY	1,251.51	--	--	--	--
121-L.O.S.T.	13,762.43	600.00	--	--	125,000.00
160-RURAL FIRE	--	--	--	42,386.36	--
200-DEBT SERVICE	775.35	--	--	--	--
305-KOUHNS FUND PROJECT	--	1,534.29	--	--	--
306-FIRE EQUIPMENT	--	--	--	--	3,256.25
309-WARNING SIREN FUND	--	1,486.30	--	--	--
312-EMS EQUIPMENT FUND	54,618.77	152,000.00	--	--	--
500-PERPETUAL CARE FUND	--	--	--	--	64,350.00
610-SANITARY SEWER	33,033.39	60,373.82	--	9,316.67	250,000.00
612-SEWER SINKING FUND	--	--	9,316.67	--	--
740-STORM SEWER	3,005.21	7,025.25	--	--	--
GRAND TOTAL:	159,980.13	344,344.48	164,449.74	164,449.74	492,606.25

ENDING BALANCE: 1,415,807.67

Anderson made a motion, Liston seconded, to approve the following claims:

CLAIMS

PAID CLAIMS	CO.
AFLAC \$ 53.26	FOX ENGINEERING 35,648.12
ACCESS SYSTEMS 171.13	FOX ENGINEERING 556.20
BLACK HILLS ENERGY 286.29	GOOD LAWN CARE
BOONE COUNTY SHERIFF'S OFFICE..... 4,583.33	SERVICES 39.00
DELTA DENTAL..... 511.50	HARRIS GLOBAL
EFTPS 4,598.54	SOFTWARE 2,993.00
EFTPS 3,447.63	HOSKINSON TREE
EVEREST EMERGENCY VEHICLES 152,000.00	SERVICE 2,660.00
HSA BANK 1,249.98	INGRAM 1,388.31
IA DEPT OF NATURAL RESOURCES 20.00	IOWA DOT 99.29
IA DEPT OF REVENUE 1,347.00	IOWA HISTORY JOURNAL 18.95
IA DEPT OF REVENUE 1,396.00	IOWA ONE CALL 3.40
IMAGETEK 130.00	IOWA PRISON
IOWA WORKFORCE DEVELOPMENT 109.81	INDUSTRIES 3,540.00
IPERS 4,980.62	IOWA SPORTSMAN 16.00
LIBERTY MUTUAL INSURANCE..... 4,243.03	JANE ZAHASKY 59.22
OGDEN MUNICIPAL UTILITIES 3,495.57	LIBERTY MUTUAL
OGDEN MUNICIPAL UTILITIES 1,985.15	INSURANCE..... 4,243.03
VERIZON 199.78	LINDY'S 72.00
VISION BANK 20.00	LORI REUTTER 33.17
WELLMARK 4,297.96	MCCALL'S QUILTING 21.98
TOTAL 189,126.58	MELANIE ELBERT 89.35
UNPAID CLAIMS	MID-AMERICAN PUBLISHING
ACCESS SYSTEMS 580.90	CORP 265.12
ACCESS SYSTEMS-LIBRARY 131.59	MIDWEST TAPE 41.10
AGSOURCE COOPERATIVE 687.50	MONTICELLO PUBLIC
ARNOLD MOTOR SUPPLY .. 117.58	LIBRARY 27.00
BLACK HILLS ENERGY 35.02	NATHAN BENJAMIN 108.22
BOEHM INSURANCE 30.00	NAVIANT 849.00
BOONE COUNTY 7,697.10	OGDEN FARM & FEED 872.07
BOONE COUNTY SHERIFF'S OFFICE..... 4,583.33	OGDEN MUNICIPAL
CAPITAL SANITARY SUPPLY 164.82	UTILITIES 2,250.00
CCD YARD SERVICES 1,430.00	OGDEN TELEPHONE
CENTER POINT LARGE PRINT 67.50	COMPANY 708.76
COUNTRY 15.00	OVERDRIVE..... 506.49
DEMCO 135.21	PEOPLE..... 133.50
DUNCAN HEATING & PLUMBING, INC 151.00	QUICK OIL..... 2,228.47
FANGS AUTOMOTIVE..... 99.99	QUILL 233.26
FORT DODGE ASPHALT	READER SERVICE..... 21.96
	RODGERS PLUMBING & HEATING INC 139.84
	STATE LIBRARY OF IOWA ... 147.64
	SHERMAN WILLIAMS 1,213.40
	STRYKER 1,481.23
	TASK FORCE BBQ 134.00
	THE MAGNOLIA JOURNAL ... 20.00
	TRANS IOWA EQUIPMENT ... 64.77
	ULINE 10,603.52
	WASHED WHITE 13.00
	WILLIAM OLESEN 253.06
	TOTAL.....\$ 125,062.97

Ayes: All present. Motion carried.

Approved permits were presented to the council for review. Administrator Clausen presented new office hours for City Hall. City Hall will remain open from 8:00 a.m. to 4:30 p.m. Monday thru Friday but will now be closed each day over the noon hour (12:00 p.m. to 1:00 p.m.).

Mayor Good closed the regular meeting at 7:29 p.m. to open up the Public Hearing on a Usage Variance for The Hair Company to be located at 519 E Division Street. There were no objections presented to Council.

Reimers made a motion, Ohlson seconded to approve the Usage Variance for The Hair Company at 519 E Walnut Street. Ayes: All present. Motion carried.

Mayor Good closed the Public Hearing and entered back into regular session at 7:31 p.m.

Jason Taylor was asked at the July meeting to attend the August meeting to provide an update on his business plan for his lawn mower repair business located at 501 NE 3rd Street. He was not present for the meeting.

A proposed burn ban was reviewed by Council. City Attorney Johnson will be finalizing a burn ordinance.

The Park Committee will be meeting to make a decision on a Pocket Park fee schedule and present their proposal for Council review and approval in September.

Ohlson made a motion, Liston seconded, to approve the 2017 Debt Obligations report. Ayes: All present. Motion carried.

Anderson made a motion, Reimers seconded, to approve Resolution No. 434 "A RESOLUTION TO APPROVE WAGE ADJUSTMENTS FOR CITY EMPLOYEES FOR FY 2017/2018". Ayes: All present. Motion carried.

Ohlson made a motion, Liston seconded, to approve Resolution No. 435 "A RESOLUTION TO APPROVE THE 2016/2017 STREET FINANCE REPORT". Ayes: All present. Motion carried.

Liston made a motion, Anderson seconded, to adjourn at 8:34 p.m. Ayes: All present. Motion carried.

Denny Good, Mayor
Attest: Melanie Elbert, City Clerk

BOONE COUNTY SUPERVISORS

August 2, 2017

Chairman Duffy called the regular meeting to order at 8:00 a.m. with all members present. Zinnel moved Behn seconded motion to approve the minutes of July 26, 2017 meeting. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve the agenda. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Public Safety Communications Project: Discussion and update on legal procedure.

Zinnel moved Behn seconded motion to set August 10, 2017; August 23, 2017 and August 30, 2017 at 10:00 a.m., in Boardroom of Boone County Courthouse, as the dates, time and place to conduct public readings to enact Board of Health regulation 2017-001 proposing to prohibit the use of electronic smoking devices in public areas. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve Boone County Resolution 17-23 establishing terms of employment of Richard Early effective July 1, 2017 as follows. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Boone County Resolution 17-23 A RESOLUTION TO DOCUMENT SICK TIME AND VACATION TIME FOR ASSISTANT COUNTY ATTORNEY RICHARD EARLY

WHEREAS Richard Early is currently a permanent part-time employee working for the Boone County Attorney's Office as an Assistant County Attorney and has been employed in this capacity since October 24, 2012.

WHEREAS Richard Early works over 30 hours per week in this capacity from Monday through Thursday.

WHEREAS permanent part-time employees with the county including the Veterans Affairs Office and prior Recovery and License Reinstatement Officer working the same time schedule received accrual for sick leave and vacation time.

WHEREAS this position was intended to have the sick-leave and vacation leave adjusted but due to changes in the State law these provisions were no included in the recent employee bargaining agreement.

WHEREAS the Iowa Code section

331.904(3) states that "[t]he annual salary of each assistant county attorney shall be determined by the county attorney within the budget set for the county attorney's office within the budget set for the county attorney's office by the board." Iowa Code section 331.904(3).

RESOLVED. Richard Early will be adjusted to a part-time employee with the following provisions:

1. Richard Early's start date will remain October 24, 2012.
2. Work week - 30 hours
3. Work period is Monday to Thursday.
4. Sick leave 14.06 hours per month with maximum accumulation of 900 hours.
5. Exempt position - No overtime but flex time is permissible.
6. Vacation after

1 year	30 hours
2 years	60 hours
5 years	90 hours
16 years	120 hours
7. Funeral Leave
4 days immediate family
2 days not immediate family
8. Personal days 2
9. Effective date of change: July 1, 2017 and shall continue to remain in full force and effect until June 30, 2018.

Zinnel moved Behn seconded motion to table request of Wolf Films/Shed Media to film in the courthouse. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Keaton Dierking, Jailor, Boone County Sheriff's Office to \$16.82 per hour effective August 11, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Steve Dana, Jailor, Boone County Sheriff's Office to \$18.84 per hour effective August 26, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Marge Wilson, Jailor, Boone County

Sheriff's Office to \$18.84 per hour effective August 26, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Douglas Twigg, Deputy, Boone County Sheriff's Office to \$27.06 per hour effective August 15, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Emilie McCoy, Dispatcher - TAC, Boone County Sheriff's Office to \$20.13 per hour effective August 27, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve signing 2017 homestead applications as recommended by the Boone County Assessor's office as follow. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Duffy opened public hearing at 9:00 a.m. to consider sale of property as described in Resolution 2017-21 published July 27, 2017. Property is located just north of pet cemetery in Boone. No comments written or oral were received. Zinnel moved Behn seconded motion to close public hearing. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Behn moved Zinnel seconded motion to approve Boone County Resolution 2017-22 establishing final terms of sale of property outlined in Resolution 2017-21. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

PROPOSED RESOLUTION 2017- 22

A RESOLUTION ACCEPTING OFFER TO PURCHASE APPROXIMATELY 6.82 ACRES OF PROPERTY ACQUIRED FOR CONSTRUCTION OF NEW RECYCLING CENTER.

WHEREAS, Code of Iowa of Iowa 331.361.2(a) requires the Board to set forth in a resolution its proposal to dispose of public property (see resolution 2017-21), and publish notice of the time and place of a public hearing on the proposal, in accordance with Code of Iowa 331.305.(published July 27, 2017) and

WHEREAS, the Board desires to

convert this asset to cash as Boone County has decided to build a transfer station for recyclables and this property is no longer needed, and WHEREAS, the Board of Supervisors has received a cash offer of \$51,000 for the purchase of said property, with possession and closing to be August 15, 2017.

WHEREAS, after the public hearing, the Board may make a final determination on the proposal by resolution.

WHEREAS that a public hearing was held at 9:00 a.m., August 2, 2017, in Board Room, Boone County Courthouse, Boone, Iowa, and

LET IT BE FURTHER RESOLVED that the offer of \$51,000 be accepted for property generally described as: Lot 1 of Parcel A: A part of Parcel A in the Northeast Quarter of the Southeast Quarter of Section 20, Township 84 North, Range 26 West of the 5th P.M., City of Boone, Boone County, Iowa being more particularly described as follows: Beginning at the Northeast Corner of said Southeast Corner thereof; thence N89° 37'33"W. 644.71 feet along the South line of said Parcel A; thence N00° 08'55"W. 460.29 feet to the North line thereof; thence S89° 44'55"E, 644.69 feet to the point of beginning, containing 6.82 acres subject to final determination and resolution to formally approve sale after August 2, 2017 public hearing. Selling firm will be deemed sole listing agent and will receive a 5% commission for the sale.

BE IT FURTHER RESOLVED that Stephen Duffy, Chairman of Board and Philippe E. Meier, Auditor of Boone County are hereby authorized and directed to sign all documents necessary to transfer this property.

Lois Powers, Landfill Administrator and Recycling Coordinator presented departmental update. Steve Cunningham, Veteran Affairs Director presented departmental update.

Scott Kruse, Boone County Engineer presented departmental update.

Duffy adjourned regular meeting at 12:15 p.m.

These minutes were approved August 9, 2017.

Attest: Philippe E. Meier
Boone County Auditor