

OGDEN MUNICIPAL UTILITIES

OGDEN MUNICIPAL UTILITIES October 6, 2017 7:00A.M.

The Board of Trustees met in Special Session on the above date. Present: Chairperson, Donna Sloan-Christensen, Richard Smith, Cy Hornberg, Supt. Brandon Craighton.

Letter of Resignation: Sloan-Christensen made the motion to accept the resignation from Joe Utke with the last day of employment being October 13, 2017. Smith seconded. Ayes: Sloan-Christensen, Smith, Hornberg, Nays: None.

Vacant Position Discussion: After discussion and overview of applications received, Craighton was to set up interviews for October 18, 2017.

Adjourn: Motion by Smith, second by Hornberg to adjourn the meeting at 7:37A.M. Ayes: Sloan-Christensen, Smith, Hornberg, Nays: None.

**DONNA SLOAN-CHRISTENSEN, CHAIRPERSON
BRANDON CRAIGHTON, SUPT.**

OGDEN MUNICIPAL UTILITIES October 18, 2017 7:04AM

The regular meeting of the Board of Trustees was held on the above date. Present: Chairperson, Donna Sloan-Christensen, Richard Smith, Cy Hornberg, Supt. Brandon Craighton, Administrative Assistant Kathy Weber.

Approval of Regular Board Meeting, Special Board Meeting, Additions and Approval of Agenda, and Payment of Bills: Smith moved to approve the September 20, 2017 Regular Meeting minutes, Additions and approval of the Agenda, and the Payment of the Bills. Hornberg seconded. Ayes: Sloan-Christensen, Smith, Hornberg, Nays: None.

Approval of Credit Card Statement: Sloan-Christensen made the motion to approve the credit card statement, Smith seconded. Ayes: Sloan-Christensen, Smith, Hornberg, Nays: None.

General Ledger Report: Viewed and discussed the recap of cash on hand as of October 18, 2017.

Fiscal Year 2016-2017 Audit: The 2016-2017 Fiscal Audit was made available for Trustees to review. Eric Seeman will be attending the November meeting to be available for explanation and questions.

Capital Improvement Plan: Craighton provided a 5-year Capital Improvement plan outlining the costs for infrastructure improvements and equipment replacements.

Electric and Water Rates: In conjunction with the Capital Improvement Plan, Craighton informed the Board that there is a need for a rate increase to meet future expenditures. After discussion, Craighton informed that there would be more information presented at the November meeting.

Board Member New Business: The board read a Thank You note from a customer and discussed the emergency water line work on SW 3rd Street. The next regular board meeting is scheduled on November 15, 2017 at 7:00AM.

Adjourn: Motion by Hornberg, second by Smith to adjourn the meeting at 7:55AM. Ayes: Sloan-Christensen, Smith, Hornberg.

**DONNA SLOAN-CHRISTENSEN, CHAIRPERSON
BRANDON CRAIGHTON, SUPT.**

OGDEN MUNICIPAL UTILITIES October 18, 2017 5:30PM

The Board of Trustees met in Special Session on the above date. Present: Chairperson, Donna Sloan-Christensen, Richard Smith, Cy Hornberg, Supt. Brandon Craighton, Jesse Black.

Conduct Interviews: Interviews were conducted to individuals that were thought to be satisfactory applicants for the position. Following interviews and discussion there was a conditional job offer to Jay Schoen and Tyler Kappes for \$23.37 per hour on a six month probationary period.

Adjourn: Motion by Sloan-Christensen, second by Hornberg to adjourn the meeting at 7:47PM. Ayes: Sloan-Christensen, Smith, Hornberg, Nays: None.

**DONNA SLOAN-CHRISTENSEN, CHAIRPERSON
BRANDON CRAIGHTON, SUPT.**

CLAIMS FROM SEPTEMBER 21 THRU OCTOBER 18, 2017

A&M LAUNDRY, INC.
SUPPLIES \$87.90
ACCESS SYSTEMS
COMPUTERS..... \$307.06
AHLERS & COONEY, INC.
PROFESSIONAL \$130.00
AIRGAS USA, LLC
SUPPLIES \$113.07
AMERICAN TEST CENTER
LABOR \$1,125.00
BALDWIN POLE & PILING
MATERIAL \$3,971.84
BLACK HILLS ENERGY
UTILITIES \$317.45
CALLIE AYERS
ENERGY REBATE \$200.00
CITY OF OGDEN
STREET LIGHTS \$2,398.85
CLARK'S FOOD MART
SUPPLIES \$16.88
DEARBORN NATIONAL LIFE
INSURANCE
LIFE INSURANCE \$262.50
EMPLOYEE BENEFIT SYSTEMS
SELF FUNDING..... \$75.00
ETS CORPORATION, FEES \$26.64
HALO ECONOMIC DEV.
ACTIVITY \$281.21
HAZARDOUS WASTE MGMT.
INC., LABOR \$358.00
HDR ENGINEERING, INC.
PROFESSIONAL \$5,920.00
HIGH VOLTAGE EQUIP. DIAG. INC.
LABOR \$2,550.64
HOUSTON & SEEMAN, P.C.
AUDIT \$3,000.00
IA PUBLIC EMPLOYER RETIRE-
MENT, PAYROLL
EXPENSE \$4,648.96
INTERNAL REVENUE SERVICE
PAYROLL EXPENSE \$9,212.98
IOWA ASSN. MUN. UTILITIES
ENERGY EFFICIENCY/
SAFETY TRAINING \$643.96
IOWA DEPT. OF REV & FIN/SALES
TAX, USE TAX/
SALES TAX..... \$5,026.00
IOWA STATE FIRE MARSHAL
TANK RENEWAL \$20.00
IOWA WATER MANAGEMENT
COR, LABOR \$200.00
KATHY WEBER, MILEAGE. \$56.39
KRIZ DAVIS COMPANY/MATERIAL/
SAFETY/ENERGY
EFFICIENCY \$1,031.55

LAWSON PRODUCTS
MISCELLANEOUS \$383.38
MATT PARROTT & SONS CO.
UNIFORMS \$128.20
NAYLOR SERVICE & SALES
LABOR \$408.06
OFFICE CASH
MISCELLANEOUS \$3.00
OGDEN FARM & FEED CENTER
TRUCK REPAIRS/METER
MATERIAL/MISC. \$68.44
OGDEN MUSIC BOOSTERS
IOWA ONE CALL \$100.00
PAYROLL, SALARIES.. \$22,140.81
PEOPLES TRUST & SAVINGS
BANK, LOAN PAYMENT/
EL. IMPROVEMENT \$12,555.17
PEOPLES TRUST AND SAVINGS
BANK, MATERIAL/ECONOMIC
DEV. ACTIVITIES \$647.33
PETERSON INDUSTRIES ENGINE
SERV., LABOR \$12,716.40
PITNEY BOWES,
POSTAGE..... \$300.00
QUILL CORPORATION
SUPPLIES \$47.38
RANDY PROUTY,
MISCELLANEOUS \$50.00
RESALE POWER GROUP OF IA.
PURCHASED
POWER \$77,014.90
SALTECH SYSTEMS
SERVICE \$29.95
STRAUSS LOCK COMPANY
SERVICE \$545.30
STUART IRBY CO.
MATERIAL \$729.83
TEREX SERVICE,
LABOR \$1,007.52
TERRY WILL
SELF FUNDING..... \$16.13
TIMOTHY B CLARK
SELF FUNDING..... \$21.79
TREASURER STATE OF IOWA
PAYROLL EXPENSE \$1,533.00
UNUM LIFE INSURANCE
COMPANY OF, DISABILITY
INSURANCE..... \$426.60
VAN WALL, MOWER REPAIR/
GAS \$198.68
VAN WERT, INC., METER
READING MATERIAL .. \$150.92
VERMEER SALES AND SERVICE
INC., RENTAL..... \$4,173.00
VOID, VOIDED CHECK..... \$-
WELLMARK B/C B/S OF IOWA
HEALTH INSURANCE \$8,212.47
**TOTAL ELECTRIC DEPARTMENT
CLAIMS \$185,590.14**

ACCESS SYSTEMS
COMPUTERS \$307.06
AGSOURCE LABORATORIES
TESTING \$481.50
AMERICAN TEST CENTER
LABOR \$225.00
BLACK HILLS ENERGY
UTILITIES \$30.93
CENTURY LINK, UTILITIES \$55.84
CITY OF OGDEN
GASOHOL/SEWER..... \$937.15
CLARK'S FOOD MART
SUPPLIES \$16.88
CY HORNBERG
WATER TEST..... \$10.00
ETS CORPORATION, FEES \$42.56
GARY PAULSEN
WATER TEST..... \$10.00
HALO, ECONOMIC DEV.
ACTIVITY \$281.20
HAWKINS WATER TREATMENT
CHEMICALS \$2,607.15
HAZARDOUS WASTE MGMT. INC.
LABOR \$185.00
HOUSTON & SEEMAN, P.C.
FISCAL AUDIT \$3,000.00
IOWA ASSN. MUN. UTILITIES
WORKSHOP \$287.11
IOWA DEPARTMENT OF NATURAL
RES. DUES \$134.00
IOWA ONE CALL, SERVICE \$58.60
IRENE DELP, WATER TEST \$10.00
JOHN SUTTON,
WATER TEST..... \$10.00
JUDY WILSON,
WATER TEST..... \$10.00
KIM UTHE, WATER TEST .. \$10.00
LAWSON PRODUCTS, INC.
MISCELLANEOUS \$383.38
MANATTS, LABOR \$4,170.00
MARK TRUEBLOOD
WATER TEST..... \$10.00
MARY MULLIN, LABOR \$80.00
MATT PARROTT & SONS CO.
MISCELLANEOUS \$139.38
METERING & TECHNOLOGY
SOLUTION
METER MATERIAL \$686.97
MICHAEL KNIGHT
WATER TEST..... \$10.00
MIDLAND POWER COOPERATIVE
UTILITIES \$1,457.49
MIDLAND POWER COOPERATIVE
UTILITIES \$217.63

OFFICE CASH
MISCELLANEOUS \$2.35
OGDEN ATHLETIC BOOSTER
CLUB, IOWA ONE
CALL \$100.00
OGDEN FARM & FEED CENTER
TOOLS/TRUCK REPAIR/
RENTAL \$110.19
OGDEN MUSIC BOOSTERS
IOWA ONE CALL \$100.00
OGDEN TELEPHONE COMPANY
UTILITIES \$344.51
PAUL R. ELLIS, JR.
WATER TEST..... \$10.00
PEOPLES TRUST AND SAVINGS
BANK, ECONOMIC DEV.
ACTIVITY \$266.43
PITNEY BOWES, INC.
RENTAL \$105.00
POSTMASTER
POSTAGE..... \$333.59
QUILL CORPORATION
SUPPLIES \$47.37
RODGERS PLBG. & HEATING, INC.
LABOR \$165.47
STATE HYGIENIC LABORATORY
TESTING \$26.00
STEVE OETH
WATER TEST..... \$10.00
STRAUSS LOCK COMPANY
SECURITY SYSTEM \$30.95
TEREX SERVICE
LABOR \$1,007.52
TOM WALTERS COMPANY
SERVICE \$55.00
U.S. CELLULAR
UTILITIES \$54.54
UNITED PARCEL SERVICE
SERVICE \$74.86
USA BLUE BOOK
MISCELLANEOUS \$141.36
UTILITY EQUIPMENT CO.
MATERIAL \$494.00
VAN WALL, MOWER
SUPPLIES/GAS..... \$198.67
**TOTAL WATER DEPARTMENT
CLAIMS \$19,542.64**

BOARD OF SUPERVISORS

October 25, 2017
Chairman Duffy called the regular meeting to order at 8:30 a.m. with all members present. Behn moved Zinnel seconded motion to approve the minutes of October 18, 2017 meeting. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve the agenda. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Ray Freeman, Communications Consulting Public Safety Communications project presented project update.

Lois Powers, Boone County Landfill & Recycling Coordinator presented departmental update. See memo.

Eric Sloan and Penny Vossler presented IT departmental update.

Zinnel moved Duffy seconded motion appointing Board member Behn to project committee to make daily decisions necessary to construct the public safety communication project. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve signing 2018 Applications for Military Exemption and 2018 Applications for Homestead Credit as recommended by Boone County Assessor as follow. NO: None; YES: Behn, Duffy and Zinnel. Motion carried. Military & Homestead: Randy Cox & Shelly Harris, 1025 Carroll St, Boone; Homestead: Jared & Jessica Lenahan, 1399 310th St, Woodward (Cass Township); Karol Crosbie, 375 335th St, Perry (Union Township); Benjamin R & Chelsea S Wickman, 529 S Delaware St, Boone; David & Samantha Burk, 416 Southern Prairie Dr, Madrid; Tanner Gottman & Jessica Elliott, 1503 14th St, Boone; Robert & Jacqueline Mc Kenna, 328 13th St, Boone.

Zinnel moved Behn seconded motion to table action on proposal received from Toms Snow Removal until building and grounds reviewed the price. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Discuss amending Boone County Ordinance 35 - "Animal Control and Care Ordinance of Boone County" - Section 5: Redemption of Impounded Animals. Board will set public reading to amend Ordinance 35 reducing from 7 to 5 days that an animal must be boarded before shelter can adopt out or euthanize.

Zinnel moved Behn seconded motion to approve termination of Laurie Larsen, full-time jailer, Boone County Sheriff's Office effective October 19, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion approve retirement with gratitude for many years of service for Dave Van Pelt, Foreman, Boone County Secondary Roads effective October 25, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve summer help resignation of Jacob Ackerman, Engineer's Office, effective October 25, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded motion to approve pay adjustment for Timothy Herrstrom, Maintenance Superintendent, Secondary Roads, to \$74,048.00 per annum, November 5, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Zinnel moved Behn seconded status change to full-time and pay adjustment for Jennifer Hernandez, Jailor Boone County Sheriff's Office, to \$17.76 per hour effective October 24, 2017. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Board reviewed and placed on

file Boone County Sheriff's Office Quarterly report for period ended September 30, 2017

Discuss E911 Coordinator position funding - Board discussed if Rick Lampe would be interested in doing detail work that Dallas is doing. Bill will visit with Rick - estimated salary \$1,000 per month.

Duffy called public hearing on Board of Supervisor plan to authorize a non-current loan from Boone County Landfill fund to Boone County General Basic fund for the purpose of Boone County Conservation purchase of a utility tractor for conservation maintenance. No comments written or oral were received. Zinnel moved Behn seconded motion to close the public hearing. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

Behn moved Zinnel seconded motion to approve non-current loan agreement between Boone County Landfill and Boone County General funds for Boone County Conservation Department. NO: None; YES: Behn, Duffy and Zinnel. Motion carried.

\$3,296,000 Taxable General Obligation Refunding Capital Loan Notes, Series 2017
Resolution 17-29 Appointing Paying Agent, Note Registrar, and Transfer Agent, Approving the Paying Agent and Note Registrar and Transfer Agent Agreement and Authorizing the Execution of the Agreement.

Board Member Zinnel introduced the following resolution entitled "RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT"

WHEREAS, \$3,296,000 Taxable General Obligation Refunding Capital Loan Notes, Series 2017, dated November 8, 2017, have been sold and action should now be taken to provide for the maintenance of records, registration of certificates and payment of principal and interest in connection with the issuance of the Notes; and
WHEREAS, this Board has deemed that the services offered by Bankers Trust Company of Des Moines, Iowa, are necessary for compliance with rules, regulations, and requirements governing the registration, transfer and payment of registered notes; and
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BOONE COUNTY, STATE OF IOWA:

1. That Bankers Trust Company of Des Moines, Iowa, is hereby appointed to serve as Paying Agent, Bond Registrar and Transfer Agent in connection with the issuance of \$3,296,000 Taxable General Obligation Refunding Capital Loan Notes, Series 2017, dated November 8, 2017.

2. That the Agreement with Bankers Trust Company of Des Moines, Iowa, is hereby approved and that the Chairperson and Auditor are authorized to sign the Agreement on behalf of the County.

3. That Bankers Trust Company of Des Moines, Iowa, is hereby appointed to serve as Paying Agent, Bond Registrar and Transfer Agent in connection with the issuance of \$3,296,000 Taxable General Obligation Refunding Capital Loan Notes, Series 2017, dated November 8, 2017.

4. That the Agreement with Bankers Trust Company of Des Moines, Iowa, is hereby approved and that the Chairperson and Auditor are authorized to sign the Agreement on behalf of the County.

Scott Kruse, Boone County Engineer presented departmental update.

Duffy adjourned meeting at 12:20 p.m.

These minutes were approved November 1, 2017.

Attest: Philippe E. Meier
Boone County Auditor

Bond Registrar and Transfer Agent in connection with the issuance of \$3,296,000 Taxable General Obligation Refunding Capital Loan Notes, Series 2017, dated November 8, 2017.

2. That the Agreement with Bankers Trust Company of Des Moines, Iowa, is hereby approved and that the Chairperson and Auditor are authorized to sign the Agreement on behalf of the County.

Resolution 17-30 approving and authorizing a form Loan Agreement and authorizing and providing for the issuance, and levying a tax to pay the Notes; approval of the Refunding Trust Agreement

Board Member Behn introduced the following resolution entitled "RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT"

WHEREAS, \$3,296,000 Taxable General Obligation Refunding Capital Loan Notes, Series 2017, dated November 8, 2017, have been sold and action should now be taken to provide for the maintenance of records, registration of certificates and payment of principal and interest in connection with the issuance of the Notes; and

WHEREAS, this Board has deemed that the services offered by Bankers Trust Company of Des Moines, Iowa, are necessary for compliance with rules, regulations, and requirements governing the registration, transfer and payment of registered notes; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BOONE COUNTY, STATE OF IOWA:

1. That Bankers Trust Company of Des Moines, Iowa, is hereby appointed to serve as Paying Agent, Bond Registrar and Transfer Agent in connection with the issuance of \$3,296,000 Taxable General Obligation Refunding Capital Loan Notes, Series 2017, dated November 8, 2017.

2. That the Agreement with Bankers Trust Company of Des Moines, Iowa, is hereby approved and that the Chairperson and Auditor are authorized to sign the Agreement on behalf of the County.

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4. That the Agreement with Bankers Trust Company of Des Moines, Iowa, is hereby approved and that the Chairperson and Auditor are authorized to sign the Agreement on behalf of the County.

Scott Kruse, Boone County Engineer presented departmental update.

Duffy adjourned meeting at 12:20 p.m.

These minutes were approved November 1, 2017.

Attest: Philippe E. Meier
Boone County Auditor

PUBLIC NOTICE

LEGAL NOTICE NOTICE OF PUBLIC HEARING

A Public Hearing before the Board of Supervisors of Boone County (according to Section 335.6 Code of Iowa) will be held on Wednesday November 15, 2017 at 10:00 a.m. at the Boone County Courthouse (2nd floor, Board Room) located at 201 State Street, Boone, Iowa 50036, to consider Ordinance # 136, Joseph Matteo petition to rezone approximately 1 acre of land from A-1 (Agriculture Conservation) to R-1 (Rural Residential) to allow for the division of his land. Mr. Matteo is wishing to sell off his existing home with approximately one acre of land. Matteo plans to maintain ownership of the remaining 3.57 acres of land. A second hearing will be held on Wednesday November 22, 2017 at 10:00 a.m. unless suspended at the November 15, 2017 hearing. A third hearing will be held on Wednesday November 29, 2017 at 10:00 a.m. unless suspended at the November 15, 2017 or the November 22, 2017 hearing.

Petitioners: Joseph Matteo
814 S Division St.
Boone, Ia. 50036
Property Owners: Joseph Matteo
814 S Division St.
Boone, Ia. 50036

**LOCATION OF PROPERTY
AFFECTED:
PART OF THE NORTHWEST
QUARTER OF SECTION 33, DES
MOINES TOWNSHIP #4 NORTH,
RANGE 26 WEST OF THE 5TH
PM, BOONE COUNTY, IOWA,
CONTAINING APPROXIMATELY
4.57 GROSS ACRES.**

Location Summary: At the intersection of Mamie Eisenhower Ave and Division St. head south. Division St becomes S Division St. Continue approximately ¼ mile. 814 S Division St. will be on the east side of the road.

The above Petition is open for inspection at the Planning and Development Department, Boone County Courthouse. Persons wishing to appear at such hearing may do so in person, or by attorney, or other representative. Communication in writing in relation thereto may be filed with the Zoning Commission or at such hearing. Individuals with disabilities who plan to attend the hearing and who require certain accommodations in order to allow them to observe and participate, or who have questions regarding the accessibility of the meeting or facilities, are requested to contact The Boone County Courthouse (515) 433-0550.

BOONE COUNTY
Michael J. Salati
Director of Planning and Development

Published in The Ogden Reporter
Wednesday, November 8, 2017.

PUBLIC NOTICE

PUBLIC NOTICE OF STORM WATER DISCHARGE

DGOGODenia, LLC plans to submit a Notice of Intent to the Iowa Department of Natural Resources to be covered under the NPDES General Permit No. 2 "Storm Water Discharge Associated with Industrial Activity for Construction Activities."

The storm water discharge will be from construction grading located in NE 1/4 SE 1/4, Section 32, T84N, R27W, Boone County.

Storm water will be discharged from one point source and will be discharged to the following streams: an unnamed tributary of Beaver Creek.

Comments may be submitted to the Storm Water Discharge Coordinator, Iowa Department of Natural Resources, Environmental Protection Division, 502 E 9th Street, Des Moines, IA 50319-0034. The public may review the Notice of Intent from 8:00 a.m. to 4:30 p.m. Monday through Friday, at the above address after it has been received by the department.

Published in The Ogden Reporter
Wednesday, November 8, 2017.